FOERDERAPP – GUIDE ON SUBMITTING FUNDING APPLICATIONS
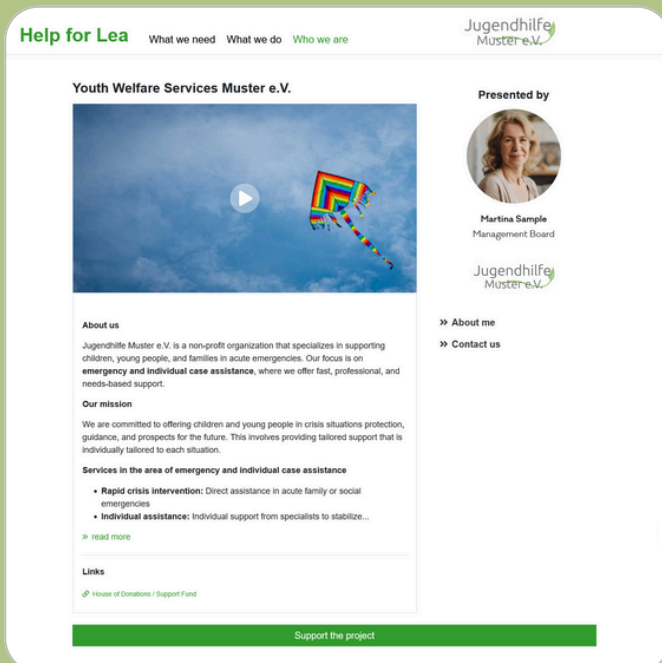
This guide shows you the necessary steps from registration to submitting your funding application.

Here's how it works

1

Organization registration
Enter your organization's address details in the FörderApp and provide your user information.

2

Create Your Profile
Your Profile forms the basis for your application. Complete the three sections in the order listed below, ensuring all required fields (*) are filled:
- Organization
- Funding Area
- Project

You will find a checklist of the required data on the next page.

3

Apply for Funding
Once your Profile is complete, you can submit an application using the corresponding funding reference number.

Already registered on the FörderApp? Start at Step 2!

www.foerder.app/registrierung

www.foerder.app/login/

Checklist: Required information and documents for your profile

1 Organization data

- ☐ Logo und CI color
- ☐ Organization description, mission statement, year of establishment (incl. photos and videos
- ☐ number of employees, annual budget
- ☐ Contacts - public and internal, authorized signatory(ies)
- ☐ Bank account
- ☐ proof of charitable status, supervisory authority, registration identifier, activity code, statutory documents

2 Funding area

- ☐ Logo of Funding area
- ☐ Description of the funding area incl. photos und videos
- ☐ Contacts - public and internal
- ☐ Bank account

3 Projects

- ☐ Charitable purpose of the project
- ☐ Financing requirements
- ☐ Location of the project
- ☐ Contacts - public and internal
- ☐ Project description (incl. photos and videos)

- ☐ Project period
- ☐ description of the initial situation
- ☐ planned activities
- ☐ the measures planned to improve the inadequate or problematic situation
- ☐ risk factors and risk-minimizing measures

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